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Chapter 19: Speaking in Groups

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Chapter 19: Speaking in Groups

According to the text, the principal responsibility that I have as a leader is persuading my group members to assist in achieving objectives. Similarly, I must create an environment that allows every group member to grow to their full potential. Another duty is ensuring that procedural requirements and actions necessary for performing the group's businesses are in check.

The responsibilities that I have as a group member, following the text, are committing to the group's objectives, accomplishing individual projects, and avoiding interpersonal clashes. In addition, I must encourage total contribution from other group members and keep discussions on the correct path for the group's betterment.

The first step of the reflective thinking method is defining the problem. Sometimes small groups may be tempted to leap right into solutions to an issue without first describing the problem precisely, explicitly, and unbiasedly. The second step in this thinking method is analyzing the problem, which again preemptively averts groups from rushing to conclusions. In this phase, the group must conduct a thorough investigation of the situation, which will entail gathering information and studying literature from the past. The third step is establishing criteria for resolutions. Determine the standards for viable answers as you tackle problems as a group. Please make a list of what you want any viable solution to achieving, as well as any constraints it could face. The fourth step is generating possible solutions meaning that you may finally start thinking about making a list of potential solutions. This type of thinking might entail brainstorming individually initially, then as a group. The fifth step in this thinking method is selecting the best solution. Finally, you try to figure out what the ideal option is. You assess each

offered solution's advantages and viability. The last step in this thinking process is evaluating the selected solution to ascertain its viability after implementation (Lucas, 2012).

A hidden agenda refers to Individual objectives that are not expressed but may contradict the group's objectives.

A symposium is a public event in which speakers provide lectures on various facets of a topic.

References

Lucas, E.S. (2012). *The Art of Public Speaking: Speaking in Small Groups 11th Edition*. The McGraw-Hill Companies.

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